



AGRO-INVESTMENT CORPORATION

AMC Complex, 188 Spanish Town Road, Kingston 11,
PO Box 144, Jamaica, West Indies.

Telephone: 764-8071, 923-9268, 923-0086, 923-9261 Fax: 758-7160,

Email: info@agroinvest.gov.jm



Agro-Investment Corporation invites applications from suitably, qualified and highly motivated individuals to fill the following posts:

CHIEF EXECUTIVE OFFICER

Job Summary

Reporting to the Board of Directors, the Chief Executive Officer (CEO) is responsible for coordinating and participating in the formulation of the organization's philosophy, mission, strategy, goals and objectives and providing leadership, direction and ensuring their achievement. The CEO is also responsible for ensuring that the organization is compliant with laws and regulations that are relevant to its operations and with standards and modes established by the Board.

Key Responsibilities Include:

- Leads the development of strategic and operational plans for the Corporation and presents them to the Board for input, discussion and ratification
- Works with the Board to ensure the achievement of the strategic plans and ensuring financing to support short and long term goals
- Reports regularly to the Board on the Corporation's performance against targets
- Advises the Board on issues arising out of policy implementation and makes recommendations for change as required
- Keeps the Board fully informed on the Corporation's status and on all important factors influencing the Corporation. This includes:
 - Apprising the Board of problems or opportunities that require their input and facilitating discussion and deliberation
 - Informing the Board about trends, issues and activities in order to facilitate policy making
- Ensures the filing of all legal and regulatory documents and monitors compliance with relevant laws and regulations and the directives of the relevant Government Ministries
- Provides clear leadership to the organization and promotes a team culture that is consistent with the organization's values

Required Skills/Competencies

- High level of integrity, professionalism and confidentiality
- Excellent leadership, team building, networking and relationship-building skills
- Solid financial analytical, problem solving and decision-making skills and
- Excellent oral and written communications skills



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- Good organizational and time management skills

Technical Skills

- Solid understanding and appreciation for investment, job creation, economic growth, regulatory and development processes in the area of Agriculture
- Expert knowledge of strategic planning and budgeting principles and practices
- Sound knowledge of the local and international agricultural industries
- Working knowledge of public sector management practices and procedures
- Expert knowledge of laws and regulations governing the agriculture sector

Minimum Required Qualification and Experience

- A Masters in Business Administration or equivalent from an accredited tertiary institution
- A First Degree in Business Management, Agricultural Economics or a related field
- Minimum of five (5) – seven (7) years working experience in a senior management position
- Knowledge of the Public Bodies Management and Accountability Act would be an asset
- Advanced training in Project Management is desirable.

Applications, with Curriculum Vitae, should be submitted no later than **Friday, February 8, 2019** to:

Snr. Director of Human Resource Management & Development
Agro-Investment Corporation
188 Spanish Town Rd.
Kingston 11
Or by email to: jobsagroinvest17@gmail.com

Please note that only short listed applicants will be contacted.